Degree Classification

The new procedure for degree classification places a lot more of the work inside the Registry Student Record System (SITS). This means that the work that is left to the schools is to identify the cases where they wise to make a recommendation to SCB. For all other cases, degree classification is automatic.

Therefore, the Degree Classification process is:

1. View the provisional calculated degree classifications.
2. Make a recommendation in all cases where one is needed
3. Collect the documents pack, print, separate and sign.

The document pack is split into two sections. The first section contains the cases where nothing needs to go to SCB; these should be signed and sent to registry. The second section contains those cases that should be discussed at SCB.

The purpose of the classification in MMS is to ensure that all cases where the school has the ability to make a recommendation are considered, and to streamline the processes. Data entry processes will be manual in nature, so if the schools recommendation on paper doesn't match the data in MMS, that is not a problem.

The classification tool is on the View School page on MMS, under the Reporting section.

Display Options

The classification tool allows the School to look at different sections of the students at once, with different ways of breaking down the modules. There is also an option to show students only by matric number, if you wish to anonymise the display. For schools that prefer to have paper at meetings, this table can be downloaded (as spreadsheet or PDF), and printed.

The first dropdown allows selection by course (degree intention). It also allows for showing all the single honours, or joint honours students.

The lefthand link will not be available until a recommendation is entered for each student where it is appropriate – show here in the disabled form. The Preview is the same as the main download, save that it doen't have space for signing (and can be downloaded at any time).

There are several ways of showing the individual modules for each student. The default is to show all modules from the School in individual columns, with modules from other schools bundled up:

AS 4022 ↓↑	PH 3002 ↓↑	PH 3007 ↓↑	PH 3012 ↓↑	PH 3061 ↓↑	PH 3062 ↓↑	PH 3066 ↓↑	PH 3073 ↓↑	PH 3074 ↓↑	PH 3075 ↓↑	PH 4021 ↓↑	PH 4022 ↓↑	PH 4028 ↓↑	PH 4030 ↓↑	PH 4031 ↓↑	PH 4032 ↓↑	PH 5002 ↓↑	PH 5003 ↓↑	PH 5004 ↓↑	PH 5011 ↓↑	PH 5012 ↓↑	PH 5014 ↓↑	PH 5102 ↓↑	Other Modules
	18.0	18.1	14.8	19.6	18.3		19.1				18.9	N/A			19.2	18.9	19.1	N/A	17.2				• MT3601 16.9 • MT4005 16.9 • MT3503 18.1 • MT3600 18.4 • MT3504 18.7 • MT5810 19.3 • MT4510 19.6 • MT3501 19.6 • MT4509 19.8 • MT5802 0.0 N • MT5999 0.0 N

Other options include to show them separated by module code, upto the level indicator (BY_PREFIX_LEVEL):

AS4 ↓↑	PH3 ↓↑	PH4 ↓↑	PH5 ↓↑	Other Modules
	• PH3012 14.8 • PH3002 18.0 • PH3007 18.1 • PH3062 18.3 • PH3073 19.1 • PH3061 19.6	• PH4022 18.9 • PH4032 19.2 • PH4028 0.0 N/A	• PH5011 17.2 • PH5002 18.9 • PH5003 19.1 • PH5004 0.0 N/A	• MT3601 16.9 • MT4005 16.9 • MT3503 18.1 • MT3600 18.4 • MT3504 18.7 • MT5810 19.3 • MT4510 19.6 • MT3501 19.6 • MT4509 19.8 • MT5802 0.0 N/A • MT5999 0.0 N/A

or by just the first two characters (BY_PREFIX):

AS ↓↑	PH ↓↑	Other Modules
	• PH3012 14.8 • PH5011 17.2 • PH3002 18.0 • PH3007 18.1 • PH3062 18.3 • PH5002 18.9 • PH4022 18.9 • PH5003 19.1 • PH3073 19.1 • PH4032 19.2 • PH3061 19.6 • PH5004 0.0 N/A • PH4028 0.0 N/A	• MT3601 16.9 • MT4005 16.9 • MT3503 18.1 • MT3600 18.4 • MT3504 18.7 • MT5810 19.3 • MT4510 19.6 • MT3501 19.6 • MT4509 19.8 • MT5802 0.0 N/A • MT5999 0.0 N/A

Modules can also be placed into a single column. These display options will not affect the generated PDF documents; they are for School use only.